



Child Development Associate Credential Summary

This report contains all verified training categorized as Infant, Toddler, Preschool, Business or Other. The chart below shows training hours by course category. An individual training (course) can only have one category represented. To support CDA candidates with the most information available, the training (course) category indicated by the trainer is listed, as well as the ages addressed and a description of the course to support determining whether the training content meets the requirement for an Infant/Toddler CDA, a Preschool CDA or a Family Child Care CDA. The Council for Professional Recognition has recognized MiRegistry as an approved state workforce registry. This report does not contain For Credit Training Hours, Please see Learning Record for College Credit breakdown.

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Printed: 4/11/2025
Training from: 4/11/2022 to 4/11/2025

Summary of CDA Subject Hours

Includes Infant, Toddler, Preschool, Business and Other Course Categories.					
Subject Area:	Infant/Toddler	Preschool	Business	Other	Total
Planning a safe, healthy learning environment	20	7.75	0	7	34.75
Advancing children's physical and intellectual development	13	31	0	4	48
Supporting children's social and emotional development	16	0	0	0	6
Building productive relationships with families	12	0	0	0	2
Managing an effective program	12	1	5	0	8
Maintaining a commitment to professionalism	10	0	0	1	1
Observing and recording children's behavior	12	2	0	3	7
Understanding principles of child development and learning	16	21	0	0	27
Total	111	62.75	5	15	193.75

PLEASE NOTE: THIS SAMPLE REPORT IS FOR PRESENTATION ONLY

NOT ALL HOURS LISTED IN THE TABLE ABOVE ARE PRESENT ON THE GREATER REPORT

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Director Signature:

Emily Sumner



Child Development Associate Credential Summary

Infant					
Title		Date	Hours	CEU	Credits
Infant Safe Sleep for Michigan Child Care Providers (course developed by MDHHS and MiLEAP)		3/1/2025	1.00		
Course Category	Infant/Toddler				
Ages Addressed	Infants (birth until one year)				
Subject Area	Planning a safe, healthy learning environment				
Sponsor/Trainer Name	MiRegistry				
Description	This state developed course covers the Michigan child care provider's role in providing a safe sleep environment for infants and reviews the Michigan licensing rules for a safe sleep environment. This course was developed through a partnership with the Michigan Department of Health and Human Services and MiLEAP, Child Care Licensing Bureau and is designed to meet the Infant Safe Sleep training requirement.				
Infants in Child Care		11/28/2024	20.00	2.00	
Course Category	Infant/Toddler				
Ages Addressed	Infants (birth until one year)				
Subject Area	Planning a safe, healthy learning environment Advancing children's physical and intellectual development Supporting children's social and emotional development Understanding principles of child development and learning				
Sponsor/Trainer Name	Care Courses				
Description	This course applies to infants. Create an environment that promotes infants' motor, cognitive, emotional and social development. Course covers basic elements of infant care including the facility, curriculum, and staff; infants' various behavioral states; basic aspects of caregivers' interactions with infants; the role of play in infants' development; and ways to meet infants' needs at each state of their development. Collection of appropriate games and activities for infants included.				
Language Development in Infants		11/25/2024	8.00	0.80	
Course Category	Infant/Toddler				
Ages Addressed	Infants (birth until one year)				
Subject Area	Advancing children's physical and intellectual development				
Sponsor/Trainer Name	Care Courses				
Description	This course applies to infants. Learn how language develops during the first year of life and strategies to help infants advance their language skills. Course discusses the elements of language; the role of listening in infants' language development; milestones in infants language achievements; how basic principles of child development and learning apply to language development; and the importance of early language enrichment programs. Section on Baby Signs included.				
Toddler					
Title		Date	Hours	CEU	Credits
Developmental Screening Tools in Early Childhood Education		12/6/2024	2.00	0.20	
Course Category	Infant/Toddler				
Ages Addressed	Toddlers (one year to 36 months)				

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Director Signature:

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Subject Area	Observing and recording children's behavior
Sponsor/Trainer Name	ChildCare Education Institute (CCEI)
Description	In this course, participants will discover features of some of the more widely used developmental screening tools. The course will also explore how to talk to families about screening results, when to make referrals to early intervention services, and how to adapt the curriculum to support children's development.

Preschool

Title	Date	Hours	CEU	Credits
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Art in Early Learning	12/2/2024	2.00	0.20	
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Course Category	Preschool
Ages Addressed	Preschool (36 months to kindergarten entry)
Subject Area	Advancing children's physical and intellectual development
Sponsor/Trainer Name	ChildCare Education Institute (CCEI)
Description	This course will examine the benefits of art programs that go beyond simple art projects and embrace a more expansive view of art. It will provide teachers with a basic understanding of art appreciation and offer ideas for the integration of fine art into the curriculum.

Loose Parts: Incorporating Found Objects and Open-Ended Materials into the Classroom	11/1/2024	2.00	0.20	
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Course Category	Preschool
Ages Addressed	Infants (birth until one year) Toddlers (one year to 36 months) Preschool (36 months to kindergarten entry)
Subject Area	Advancing children's physical and intellectual development
Sponsor/Trainer Name	ChildCare Education Institute (CCEI)
Description	We've probably all witnessed a child spend hours playing with a box that a toy came in over the actual toy! Children prefer materials that give them the opportunity to be creative, be curious and be independent. One of the most effective ways to encourage this is to incorporate materials in your classroom that support children's natural curiosity. In this course, participants will explore theory, implementation and ways to include loose parts into their curriculum in developmentally appropriate ways. After this course, participants will have the tools and strategies to embark on their own loose parts journey that will benefit children's learning on all levels.

CACFP Meal Pattern Basics	3/2/2025	6.00		
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Course Category	Preschool
Ages Addressed	Toddlers (one year to 36 months) Preschool (36 months to kindergarten entry)
Subject Area	Planning a safe, healthy learning environment Managing an effective program
Sponsor/Trainer Name	MDE- Child and Adult Care Food Program
Description	The Child and Adult Care Food Program (CACFP) is a United States Department of Agriculture funded meal reimbursement nutrition program administrated in Michigan by the Michigan Department of Education (MDE) Office of Nutrition Services (ONS). The nutrition standards for meals and snacks served in the CACFP are based on the Dietary Guidelines for Americans. Providers participating in the CACFP as an independent institution or sponsored childcare home or center must comply with the CACFP Nutrition Standards set in regulation. This is an interactive in person course to explore the meal pattern requirements, built better, nutritious menus and learn best practices to meet and exceed program requirements.

Business

Title	Date	Hours	CEU	Credits
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Legal and Regulatory Issues for Child Care Center		11/1/2024	1.00	0.10
Ages Addressed	Adults			
Subject Area	Managing an effective program			
Sponsor/Trainer Name	ChildCare Education Institute (CCEI)			
Description	This course, intended for directors and administrators, focuses on legal issues that affect early care and education centers. Participants will gain a greater understanding of legal knowledge needed for effective management. Upon successful completion of this course, students should be able to list state and local regulations for child care centers, define state labor laws, develop an appropriate admissions policy for a child care center and create an appropriate questionnaire for new employees.			
Hiring and Supervising Qualified Staff in Child Care		11/2/2024	4.00	0.40
Ages Addressed	Adults			
Subject Area	Managing an effective program			
Sponsor/Trainer Name	Care Courses			
Description	This course applies to administrators, directors, and anyone responsible for hiring and supervising staff in an early childhood program. This course teaches how to identify the best candidates and conduct interviews that will provide the information needed to make informed decisions. Learn about employee benefits, personnel policies, types of supervision, and staff retention strategies. Discover the difference between corrective and negative feedback, and how to apply performance evaluation standards to promote professionalism among staff.			
Other				
Title	Date		Hours	CEU Credits
Michigan Ongoing Health & Safety Training Refresher 2024 (Online Training)		2/1/2024	2.00	
Ages Addressed	Infants (birth until one year) Toddlers (one year to 36 months) Preschool (36 months to kindergarten entry) School age (kindergarten entry through age twelve) Adults			
Subject Area	Planning a safe, healthy learning environment			
Sponsor/Trainer Name	Michigan Virtual			
Description	Welcome to the Michigan Ongoing Health and Safety Training Refresher 2024. This training was developed to meet the federal requirement for ongoing health and safety training under the Child Care and Development Block Grant. In Michigan, all child care providers (licensed and license exempt) are required to complete an annual health and safety refresher training. Each year, a required refresher health and safety training will be offered to meet the federal requirement. You should receive an email with your Certificate of Completion from Michigan Virtual within six hours of completing the course. This indicates you have completed the course successfully and completion data will be transferred to MiRegistry within 2-3 business days. Check to see that you have completed the course by clicking on the "Check Completion Status" in the course module on Michigan Virtual. This will indicate whether you are complete or incomplete. After the completion data is transferred to MiRegistry, be sure to review the Training page of your MiRegistry Profile to ensure the training is listed as VERIFIED. All child care providers in Michigan (licensed and license-exempt) must complete an annual health and safety refresher training. Created with the Michigan Department of Education (MDE) and Licensing and Regulatory Affairs (LARA), this course focuses on best practices around health and safety topics for the child care environment. In this course, you will revisit the following health and safety topics: Cardiopulmonary Resuscitation (CPR) and First Aid for Infants, Children, and Adults (does not include certification) Recognition and Reporting of Child Abuse and Neglect Prevention of Shaken Baby Syndrome, Abusive Head Trauma, and Child Maltreatment			

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Michigan Ongoing Health & Safety Training Refresher 2025 (Online Version)		2/1/2025	2.00
Ages Addressed	Infants (birth until one year) Toddlers (one year to 36 months) Preschool (36 months to kindergarten entry) School age (kindergarten entry through age twelve) Adults		
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MiRegistry Learning Lab		3/10/2025	1.00
Ages Addressed	Adults		
Subject Area	Maintaining a commitment to professionalism		
Sponsor/Trainer Name	MiRegistry		
Description	Learn about the MiRegistry system and how it can benefit you as a provider. This training will begin with a short presentation and end with a hands-on lab for providers to create accounts in the system and view demonstrations of any questions they may have.		

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